



# University of North Texas

## Grad Track Pathway

### Conditional Admission and Advisor Course Approval Form

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Undergraduate Major: \_\_\_\_\_

Grad Track Pathways Program: \_\_\_\_\_

**Instructions:** Please read the attached Grad Track Pathway Admission and Standards Information carefully. Apply to your Grad Track Pathway program through established graduate admission application procedures.

Before being considered for a Grad Track Pathway, your department coordinator must return the **Conditional Admission and Advisor Course Approval Form** with the courses listed that will be used towards your Grad Track Pathway and the signatures from your undergraduate and graduate Grad Track Pathways faculty advisors to the Toulouse Graduate School.

After you have completed the first semester of your Grad Track Pathway, you will be required to apply for unconditional admission to your department and the Toulouse Graduate Admissions office. The application for admission can be found at [gradschool.unt.edu/apply](http://gradschool.unt.edu/apply). You will be required to pay the \$75 admission application fee. In the custom question portion of the admission application you will be able to indicate that you are currently enrolled as a Grad Track Pathway student.

Student acknowledgement (please read it and sign below):

By Signing below I am stating that I understand that conditional admission to a Grad Track Pathway does not guarantee full admission, and it is my responsibility to meet all minimum requirements set forth by my academic department. I understand that after completing my first semester as a Grad Track Pathway student, I must apply for full admission to my department.

\_\_\_\_\_  
**Student Signature** \_\_\_\_\_  
**Date**

**(To be completed by Grad Track Program Advisor)**

**Year Four Graduate Courses:**

Fourth Year Recommended Graduate Courses for Undergraduate Degree					
<i>(To be completed by student's Graduate Grad-Track Pathways Advisor)</i>					
1 <sup>st</sup> Semester (circle one)	Year (ex: 2015)	Approved Course	2 <sup>nd</sup> Semester (circle one)	Year (ex: 2015)	Approved Course
Fall or Spring			Fall or Spring		
Fall or Spring			Fall or Spring		

By signing the **Conditional Admission and Advisor Course Approval Form**, you are allowing students to take graduate level coursework for use towards the undergraduate degree. In addition, you are offering conditional admission to your master's program with the understanding that the student must be fully admitted to the program after earning the bachelor's degree (see Admission Requirements and Standards Document Attached).

**Grad-Track Faculty Advisor:** \_\_\_\_\_  
Print Name Signature

**Undergraduate Faculty Advisor:** \_\_\_\_\_  
Print Name Signature

PLEASE RETURN THIS FORM TO THE TOULOUSE GRADUATE SCHOOL, ESSC 354. ATTENTION: NATASSIA TYLER



## **Admissions:**

1. Faculty developing proposals must show that undergraduates who apply and are admitted to a particular pathway will be academically qualified for classes in the associated graduate degree.
2. The standards for admission must be at least the minimum for admission to the associated graduate degree. Programs may set higher standards for students participating in a pathway.
3. Students seeking admission to a pathway apply to the program offering the pathway typically in their junior year. Students must submit an Advisor's Approval Form, a statement of purpose, unofficial transcripts, and three letters of recommendation. The signed Advisor's Approval Form ensures the pathway courses will satisfy degree requirements for the students' bachelor's degree programs. An applicant must have successfully completed 75 or more credit hours of a bachelor's degree.
4. Students admitted to a pathway must complete 90 credit hours before taking the courses in pathway. Students must complete the bachelor's degree within one academic year of their first pathway course in order to have the graduate course credits transferred to their graduate plan of study.
5. Students in pathways must apply formally for admission to the graduate program associated with the pathway. This requires submitting a formal application for admission to the Toulouse Graduate School typically during the fall semester of their senior year.

## **Awarding /Transfer of Credit:**

1. Grades earned in graduate level courses while officially registered as an undergraduate student will count towards the student's cumulative undergraduate GPA.
2. Credits earned in graduate level courses will be posted according to established UNT registrar procedures to the undergraduate transcript upon his/her desired Bachelor's degree is awarded.
3. Once a student successfully completes all degree requirements for the bachelor's degree and is fully admitted to the associated graduate program, the credits from the pathway courses will be transferred officially as Pass/Fail credits to the student's graduate transcript.
4. Graduate courses taken as an undergraduate cannot be factored into the cumulative graduate GPA and only will count in the undergraduate GPA calculation.
5. Graduate credit will apply toward the student's undergraduate degree hours as needed to obtain the undergraduate degree and thus ensure all stated degree requirements are met.